
Safeguarding Adults Policy

Reviewed: 5th June 2025

Next Review Due: 5th June 2026

1. Introduction

Pageant Productions recognises its responsibility to safeguard and promote the welfare of adults at risk. Abuse can cause pain, fear, distress and long-term harm. We understand that some individuals may be unable or unwilling to disclose concerns or may not recognise abuse is taking place.

2. Aim of this Policy

This policy outlines our approach to protecting adults at risk and ensures that everyone working with or for Pageant Productions understands their safeguarding responsibilities.

3. Legal Framework

This policy is based on the Care Act 2014 and supported by: Adult Safeguarding: Roles and Responsibilities (2022), Mental Capacity Act 2005, and local Safeguarding Adults Board procedures.

4. Who is an Adult at Risk?

An adult at risk is a person aged 18 or over who has care and support needs, is experiencing or at risk of abuse or neglect, and is unable to protect themselves.

- Elderly and frail individuals
- People with physical or sensory disabilities
- People with learning disabilities or mental health needs
- Individuals with substance misuse issues
- People experiencing homelessness
- Those receiving care or support services

5. What is Abuse?

- Physical abuse – hitting, pushing, misuse of medication
- Sexual abuse – unwanted sexual activity or harassment
- Psychological abuse – threats, humiliation, coercion

- Financial abuse - theft, fraud, exploitation
- Neglect - ignoring care needs, inadequate nutrition
- Self-neglect - extreme lack of self-care, hoarding
- Discriminatory abuse - unequal treatment based on characteristics
- Domestic abuse - coercive or violent behaviour by a known person
- Organisational abuse - neglect or poor practice in care settings
- Modern slavery - forced labour or trafficking

6. Reporting Procedures

- Report to Gary Jarman (Designated Safeguarding Lead).
- Gary will assess and, if necessary, report to the commissioning organisation or the Local Authority Adult Safeguarding Team.
- If the concern relates to the commissioning organisation, report directly to the relevant authority.
- If someone is at immediate risk, call 999.

Consent and Mental Capacity

We support adults to make informed decisions and respect the right to make unwise decisions unless the person lacks capacity. We may share information without consent where others are at risk, a crime has occurred, or the individual lacks capacity.

7. Training and Awareness

Gary Jarman has completed adult safeguarding training and will update periodically. All staff and subcontractors will be briefed on this policy. Gary Jarman is also able to make mental capacity assessments.

8. DBS Checks

- Gary Jarman holds a valid Enhanced DBS certificate with adult and child barred list checks.
- Commissioning organisations may check the DBS update service.
- Anyone working regularly with adults at risk must have an Enhanced DBS or be supervised.

9. Subcontractors

Subcontractors will not work unsupervised with adults at risk unless they meet the required DBS and training standards.

10. Digital Safeguarding

- Obtain consent for digital participation and recordings.
- Ensure two adults are present in live sessions.
- Report any inappropriate digital conduct.

11. Policy Review

This policy will be reviewed annually or after any safeguarding incident.

Designated Safeguarding Lead: Gary Jarman

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Safeguarding Adults Contacts Sheet

Dorset Council - Adult Safeguarding Team

Tel: 01305 221016 | Email: adultsafeguarding@dorsetcouncil.gov.uk

BCP Council - Adult Safeguarding Team

Tel: 01202 123 654 | Email: adult.safeguarding@bcpcouncil.gov.uk

Out of Hours Safeguarding (All Areas)

Tel: 01202 657279

Emergency (Immediate Risk)

Call 999 and ask for the Police

Adult Safeguarding Incident Report Form

Your Name: _____

Date of Incident/Concern: _____

Time of Incident/Concern: _____

Location: _____

Name of Adult at Risk: _____

Details of the Incident or Concern (factual):

Other Witnesses Present: _____

Action Taken: _____

Your Signature: _____

Date: _____